

OFFICE OF THE CHIEF OF POLICE

SPECIAL ORDER NO. 35

September 23, 2008

SUBJECT: REVISION TO SPECIAL ORDER NO. 19, 2005 - OBTAINING ADDITIONAL SECRET SERVICE FUNDS FOR OTHER THAN WITNESS PROTECTION - REVISED

PURPOSE: Special Order No. 19, dated August 16, 2005, delineated the Chief of Staff (COS) as the final approving entity when additional Secret Service funds for other than witness protection are needed. It also required that the Office of Operations (OO) be included in the approval cycle. A recent Department reorganization necessitates that the approval cycle be revised. The Office of Operations shall only be included if the entity requesting the additional funds falls under the chain of command of OO.

PROCEDURE: The Intradepartmental Correspondence, Form 15.02.00, shall include a signature block for OO if the entity requesting the additional funds falls under the chain of command of OO. All other entities shall include their bureau commanding officer's signature block. The Chief of Staff remains the final approving entity for all requests.

AMENDMENT: This Order amends Department Manual Section 3/355.10.

AUDIT RESPONSIBILITY: The Chief of Staff shall monitor compliance with this Order in accordance with Department Manual Section 0/080.30.

A handwritten signature in black ink, appearing to read "Bratton", is enclosed within a large, roughly oval-shaped oval.

WILLIAM J. BRATTON
Chief of Police

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